



2020-21 Flexible Payroll Calendar for Certificated Assignments Starting After June 30, 2020

Track _____

For office use only

#	Month	First Week					Second Week					Third Week					Fourth Week					Planned Workdays		Actual Days Worked
		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Regular Schedule	Other Assignmts	
1	Jul								Jul 1	2	+ 3	6	7	8	9	10	13	14	15	16	17			
2	Jul - Aug	20	21	22	23	24	27	28	29	30	31	Aug 3	4	5	6	7	10	11	12	13	14			
3	Aug - Sep	17	18	19	20	21	24	25	26	27	28	Sep 31	1	2	3	4	+ 7	8	9	10	11			
4	Sep - Oct	14	15	16	17	18	21	22	23	24	25	28	29	30	Oct 1	2	5	6	7	8	9			
5	Oct - Nov	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	Nov 2	3	4	5	6			
6	Nov - Dec	9	10	+ 11	12	13	16	17	18	19	20	23	24	25	+ 26	x 27	Dec 30	1	2	3	4			
7	Dec - Jan	7	8	9	10	11	14	15	16	17	18	21	22	23	x 24	+ 25	28	29	30	# 31	+ 1			
8	Jan	4	5	6	7	8	11	12	13	14	15	+ 18	19	20	21	22	25	26	27	28	29			
9	Jan - Feb	Feb 1	2	3	4	5	+ 8	9	10	11	12	+ 15	16	17	18	19	22	23	24	25	26			
10	Feb - Mar	Mar 1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26			
11	Mar - Apr	29	30	31	Apr 1	+ 2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23			
12	Apr - May	26	27	28	29	30	May 3	4	5	6	7	10	11	12	13	14	17	18	19	20	21			
13	May - Jun	24	25	26	27	28	+ 31	Jun 1	2	3	4	7	8	9	10	11	14	15	16	17	18			
14	Jun	21	22	23	24	25	28	29	30															
																	Subtotal							
																	Total Planned Workdays							

- +** Legal holidays
- #** Non-duty equalization day for 12-month employees
- x** Board declared holiday

Site _____ Employee ID _____

Employee _____
 Print Name Employee Signature

Plan Approved _____
 Site Administrator Date

Actuals Certified: _____
 Site Administrator Date